

CMW and Associates Corporation

General Purpose Commercial Information Technology Services GSA Schedule 70

General Services Administration Authorized Federal Supply Schedule Catalog/Price List FSC Group: 70

Contract No.: GS-35F-0355P
Period Covered: thru March 11, 2009
GSA Federal Supply Schedule 70

SPECIAL ITEM NUMBERS (SIN):

SIN 132-51 – Information Technology Services – Subject to Cooperative Purchasing –
Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services, project management, data/records management, electronic media, and other services.

Sub-Categories:

Automation Information System Design & Integration
Desktop Management
IT Backup and Security Services
IT Data Conversion Services
IT Facility Operation and Maintenance
IT Network Management Services
IT Systems Analysis Services
IT Systems Development Services
Information Assurance
Programming Services

CMW and Associates Corporation (DBA: CMW & Associates)

122 West Pine Street
Springfield, IL 62704
Phone: (217) 522-0452
Fax: (217) 241-5974
www.cmwassoc.com

Contact: Charlene Turczyn, President
Phone: (217) 522-0452
(cell) (217) 494-7707
Email: c.turczyn@cmwassoc.com

Woman-owned, 8(a), Small Disadvantaged Business (SDB)

CMW and Associates Corporation

General Purpose Commercial Information Technology Services

GSA Schedule 70

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The Internet address for **GSA Advantage!** is <http://www.gsaadvantage.gov>.

SCHEDULE TITLE: Federal Supply Schedule 70 – Information Technology Services

CMW and Associates Corporation

CMW and Associates is a woman-owned, 8(a), Small Disadvantaged Business (SDB) with solid experience in technical, professional, and administrative recruiting and staffing in information technology, data processing occupations, computer systems operators, programmers, analysts, help desk technicians/specialists/supervisors, web support, training specialists, project managers, e-learning-training instructors, database administrators, network administrators within government agencies. The cornerstone of our success is our commitment to excellence in our customer service, technical support, and contract management and compliance, forming long-term support of our customer's missions and needs.



Cooperative Purchase - Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70 and the Corporate contracts for associated special item numbers. Contracts with the COOP PURC icon indicate that authorized state and local government entities may procure from that contract.

GSA Contract Information

1. Geographic Scope of Contract: The Geographic Scope of Contract is nationwide for Professional Positions.

2. Contractor's Ordering and Payment Address:

**CMW and Associates Corporation
122 West Pine Street
Springfield, IL 62704**

Contractors are required to accept credit cards for payments equal to or less than the micro purchase threshold for oral or written delivery orders. ***Credit cards will be acceptable for payment above the micro-purchase threshold.*** In addition, bank account information for wire transfer payments will be shown on the invoice. The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 1-800-618-8706.

CMW and Associates Corporation

General Purpose Commercial Information Technology Services GSA Schedule 70

3.Liability for Injury or Damage: The Contractor will not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4.Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: **008279122**

Block 30: Type of Contractor – Small Disadvantaged Business

Block 31: Woman-Owned Small Business – Yes

Block 36: Contractor's Taxpayer Identification Number (TIN): **36 4045354**

5.FOB: Destination – CONUS

6.Discounts:

a. **Prompt Payment:** Net 30 Days

b. **Quantity Discounts:** 0

c. **Dollar Volume:** None

d. **Government Educational Institutions:** None

e. **Use of Government Credit Card:** None

f. **Other:** None

7.Minimum Order Quantity: \$100

8.Maximum Order Limitation: \$100,000 per SIN

8. Notification regarding registration in Central Contractor Registration (CCR)

Database: Contractor (CMW) has an Active Registration in the CCR database

Price List

Professional Positions – Nationwide
GS-35F-0355P

CMW and Associates Corporation

General Purpose Commercial Information Technology Services GSA Schedule 70

Skill Category/Position	GSA Price
Project Manager	\$64.84
Senior Programmer/Analyst	\$59.86
Programmer/Analyst	\$54.26
Senior Systems Analyst	\$57.86
Systems Analyst I	\$54.87
Senior Network Analyst	\$54.87
Network Administrator	\$42.69
Database Administrator	\$61.85
Data Analyst	\$59.86
Jr PC Specialist	\$34.91
Help Desk Supervisor	\$29.92
Senior Help Desk Specialist	\$29.92
Help Desk Specialist	\$22.69
Junior Help Desk Specialist	\$14.96

Labor Category Descriptions

Substitute for Education Requirement Policy

CMW recognizes varying levels of education and experience in their position descriptions. CMW maintains that many times experience is as or more important than formal education. Therefore, it is policy to substitute two years of related experience or industry recognized certification for one or more years of higher education.

PROJECT MANAGER

Interfaces with customer. Brings knowledge and expertise to projects. Manages a team of professionals in providing a wide range of services and managing assigned projects within scope and budget. Is responsible for all aspects of project performance (i.e. technical, contractual, administrative, financial, etc.). Provides leadership to the project team, ensures conformance to performance requirements, and assists in the overall direction to all project level activities and personnel. Supervises project leaders, consultants and analysts. Mentors consultants and analysts. Brings business consulting knowledge and expertise to projects. Ensures conformance to performance requirements, and assists in the overall direction of all project level activities and personnel. Requires a BS degree or Bachelor of Arts (BA) degree or three additional year's experience.

SENIOR PROGRAMMER/ANALYST

Extensive programming experience for all types of business processes. Manages the software development phases and provides integration techniques, tools, and methodology into current environment. Tests, debugs, and refines the software applications and provides user documentation. Works with application professionals in providing a wide range of services and managing assigned projects within scope and budget. Is responsible for all aspects of project performance. Brings expertise and technical knowledge and expertise to projects. Ensures conformance to



General Purpose Commercial Information Technology Services GSA Schedule 70

performance requirements, and assists in software application implementation. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or six additional year's experience. **Minimum Experience/Training:** Six (6) years of progressive experience (or equivalent combination of education and experience) in software services, development, and/or integration techniques, tools, methodologies, and managing large complex projects

PROGRAMMER/ANALYST

Extensive programming experience for one or more programming languages or applications with some design experience. Manages the software development phases and provides integration techniques, tools, and methodology into current environment. Ensures conformance to performance requirements, and assists in software application implementation. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or one additional year experience. **Minimum Experience/Training:** One (1) year of progressive experience (or equivalent combination of education and experience) in software services, development, and/or integration techniques, tools, methodologies, and managing large complex projects

SENIOR SYSTEMS ANALYST

Extensive experience in systems analysis and engineering. Performs protocols, computer operations, database structuring and management, and evaluation of computer test plans and procedures. Translates user requirements, 4GL, object-oriented, client server technology, database technology, network operating systems, military systems, etc. Is responsible for all aspects of project performance. Brings expertise and technical knowledge and expertise to projects. Ensures conformance to performance requirements, and assists in systems software analysis and application implementation. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or eight additional year's experience. **Minimum Experience/Training:** Eight (8) years of progressive experience (or equivalent combination of education and experience) in software services, development, and/or integration techniques, tools, methodologies, and managing large complex projects

SYSTEMS ANALYST

Assists with/performs professional assignments in the general areas of computer hardware and software such as: analysis of computer systems, protocols, computer operations, database structuring and management, and evaluation of computer test plans and procedures. Assists with the translation of user automation requirements into hardware, software, and communications requirements, and solutions. Provides expertise in the following: 4GL, object-oriented, client server technology, database technology, network operating systems, military systems, electronic publishing tools, techniques, environments, and Internet Web technology. Performs analytical tasks either independently or as part of a team of analysts conducting management studies, workforce analyses, cost-benefit analyses, earned value management reports and/or similar activities. Prepares a variety of reports, assessments, or evaluations. Assists in performing program management functions to provide advice, assistance, and guidance in support of management organizational and business improvement efforts. Ensures conformance to performance requirements, and assists in systems software analysis and application implementation. **Minimum Education:** Requires a bachelor's degree or equivalent plus three years experience. One additional year of relevant experience can be substituted for each year of education shortfall. **Minimum Experience/Training:** Five (5) years of relevant experience

SR. NETWORK ANALYST

Requires a bachelor's degree and eight years of progressively more responsible experience in systems analysis and engineering. Performs professional assignments in the general areas of computer hardware and software such as: analysis of computer systems, protocols, computer operations, database structuring and management, and evaluation of computer test plans and procedures. Translates user automation requirements into hardware, software, and



General Purpose Commercial Information Technology Services GSA Schedule 70

communications requirements, and solutions. Provides expertise in the following: 4GL, object-oriented, client server technology, database technology, network operating systems, military systems, electronic publishing tools, techniques, environments, and Internet Web technology. One additional year of relevant experience can be substituted for each year of education shortfall. **Minimum Experience/Training:** Five (5) years of relevant experience

NETWORK ADMINISTRATOR

Extensive experience in network administration and network certification for systems. Performs network administration, computer operations, network connectivity, network backup procedures, network security, and software compatibility and software installations. Brings expertise and technical knowledge and expertise to network implementation and processes. Ensures conformance to network platforms and requirements, and assists in systems software analysis and application implementation. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or three additional year's experience. **Minimum Experience/Training:** Three (3) years of progressive experience (or equivalent combination of education and experience) in network experience and administration

DATABASE ADMINISTRATOR

Experience in database administration in physical or logical design, database structures, backup and recovery, data integrity and input, and database security and process implementation. Ensures data and processes are implemented in accordance with established platforms and requirements. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or two additional year's experience. **Minimum Experience/Training:** Four (4) years of progressive experience (or equivalent combination of education and experience) in database experience and administration.

DATA ANALYST

Experience in data analysis or data warehouse projects. Ensures data and processes are implemented in accordance with established platforms and requirements. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or two additional year's experience. **Minimum Experience/Training:** Four (4) years of information technology experience (or equivalent combination of education and experience) and two years in data warehouse or data analysis

JR PC SPECIALIST/ PERSONAL COMPUTER SUPPORT TECHNICIAN

The Personal Computer Support Technician provides support to distributed PC/networking environment including installation, testing, repair, and troubleshooting for stand-alone PCs, PCs linked to networks, printers, and other computer peripherals. Support responsibilities include software installation, and configurations. This technician performs technical, operational, and training support to users of personal computers either by telephone, or on-site for PC desktop hardware and software packages. Job duties require the technician to install and test personal computers, printers, and other peripherals, configure operating system, load shrink-wrap programs and other application software programs. In this position, the incumbent troubleshoots computer problems, performs hardware and software diagnostics, coordinates needed repairs, resolves computer system problems, including coordination between users and components of a local area network, and participates in the evaluation of system configuration and software. Experience in pc related operating systems, software applications, security software, and Help Desk processes. Ensures data and processes are implemented in accordance with established platforms and requirements. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or two additional year's experience. **Minimum Experience/Training:** Two (2) years of information technology experience (or equivalent combination of education and experience) in Help Desk, databases, computer software applications.

HELP DESK SUPERVISOR



General Purpose Commercial Information Technology Services GSA Schedule 70

Experience in the general operations and maintenance of information technology hardware and software; conducts training in accordance with established processes and procedures; priorities work requirements, ensures security and operating standards are met. Experience in pc related operating systems, software applications, security software, and Help Desk processes. Ensures data and processes are implemented in accordance with established platforms and requirements. Ensures IT problems are resolved and corrective actions taken. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or eight additional year's experience. **Minimum Experience/Training:** Two (2) years of information technology experience (or equivalent combination of education and experience) in Help Desk, databases, computer software applications.

SR. HELP DESK SPECIALIST

Experience in the general operations and maintenance of information technology hardware and software; conducts training in accordance with established processes and procedures; priorities work requirements, ensures security and operating standards are met. Experience in pc related operating systems, software applications, security software, and Help Desk processes. Ensures data and processes are implemented in accordance with established platforms and requirements. Ensures IT problems are resolved and corrective actions taken. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or five additional year's experience. **Minimum Experience/Training:** Five (5) years of information technology experience (or equivalent combination of education and experience) in Help Desk, databases, computer software applications.

HELP DESK SPECIALIST

Responsible for the general operations and maintenance of information technology hardware and software in accordance with established processes and procedures. Coordinates system trouble reports with appropriate IT personnel to ensure resolution. Experience in pc related operating systems, software applications, security software, and Help Desk processes. Ensures data and processes are implemented in accordance with established platforms and requirements. Ensures IT problems are resolved and corrective actions taken. Must understand concepts related to identification of routine/high priority system problems and assignment of corrective action requirements according to established priority categories. Coordinates system trouble reports with database analysts, system and application programmers, and functional database managers. Ensures compliance with electronic and physical security procedures and standards **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or two additional year's experience. **Minimum Experience/Training:** Two (2) years of information technology experience (or equivalent combination of education and experience) in Help Desk, databases, computer software applications.

JUNIOR HELP DESK SPECIALIST

Responsible for understanding the general operations and maintenance of information technology hardware and software in accordance with established processes and procedures. Coordinates system trouble reports with higher level IT personnel to ensure resolution. Experience in pc related operating systems, software applications, security software, and Help Desk processes. Ensures data and processes are implemented in accordance with established platforms and requirements. Ensures IT problems are resolved and corrective actions taken. Must understand concepts related to identification of routine/high priority system problems and assignment of corrective action requirements according to established priority categories. Coordinates system trouble reports with database analysts, system and application programmers, and functional database managers. Ensures compliance with electronic and physical security procedures and standards. **Minimum Education:** BS Degree or Bachelor of Arts (BA) Degree or one additional year's experience. **Minimum Experience/Training:** One (1) years of information technology experience (or equivalent combination of education and experience) in Help Desk, databases, computer software applications.

CMW and Associates Corporation

General Purpose Commercial Information Technology Services
GSA Schedule 70